

**RABKIN FELLOWSHIP IN MEDICAL EDUCATION  
REQUEST FOR APPLICATIONS  
FELLOWSHIP PERIOD: JULY 1, 2023 – JUNE 30, 2024**

The Shapiro Institute for Education and Research at Harvard Medical School and Beth Israel Deaconess Medical Center is pleased to announce a Request for Applications for a one-year Rabkin Fellowship in Medical Education for academic year 2023-2024.

**Eligibility\***

- HMS faculty who are able to secure 20% protected time during AY2023-2024

\*Faculty who have previously completed a medical education fellowship or master's degree of similar nature need to provide a substantive rationale for why they seek this additional training.

**Goals of the Fellowship**

Established in 1998 in honor of Mitchell Rabkin, MD, CEO emeritus of Beth Israel Hospital, the Fellowship provides individuals with an opportunity to develop the expertise and skills needed to launch or advance academic careers in medical education and educational leadership. The fellowship encompasses the breadth of medical education, from foundational theory to practical application to skills critical to career advancement (mentoring, publishing, change management).

The Rabkin Fellowship is directed by Celeste Royce, MD and Anita Vanka, MD. Rabkin alumni and invited experts in medical education, including Dr. Charles Hatem, founding director of the Rabkin Fellowship, facilitate selected seminar sessions and provide support to the fellows.

In this Fellowship, participants will:

- Enhance their skills as medical educators
- Conduct education research or undertake an educational project in an important area of medical education, including UME, GME, and CME/faculty development
- Learn the principles of effective academic leadership and develop the skills needed to create educational change
- Become members of a community of educators dedicated to excellence in teaching across the continuum of medical education

**Rabkin Fellowship content and structure**

1. The Rabkin Fellowship involves participation in weekly, 2-hour seminars over a 9-month period. The fellowship will run either on Tuesday or Thursday mornings, TBD in the next month (36 total sessions). Fellows must be physically present for all sessions. The curriculum covers a broad spectrum of contemporary issues in medical education, including:
  - Educational theories applied to active learning techniques
  - Curriculum development
  - Learner assessment and program evaluation
  - Classroom, case-based, and clinical teaching skills
  - Publishing in medical education
  - Educational leadership
2. Experiential learning is a cornerstone of the Fellowship. Fellows are videotaped while teaching, engage in role plays, lead case-based discussions, and create educational products.
3. Fellows spend the year developing an educational project or research study in medical education. They will identify an external mentor to help guide their project or research work. All fellows present their projects at a concluding symposium.

4. Fellows also participate in joint sessions in medical education research with Fellows from the HMS Academy Medical Education Fellowship, HMS Academy Medical Education Research Fellowship, and Mount Auburn Medical Education Fellowship during the Fellowship year.

### **Project proposals**

We place priority on projects that involve innovative teaching strategies, can be realistically implemented and evaluated, and represent a generalizable contribution to medical education.

### **Financial support**

Department chairs must commit to protecting 20% of selected faculty's total work effort toward the Fellowship Program, including securing protected time from their clinical schedules to attend all weekly seminars and complete assignments and project work.

A stipend of \$25,000 without fringe is provided to Rabkin Fellows whose primary hospital appointments are at Beth Israel Deaconess Medical Center. The Shapiro Institute disburses the stipend to the fellow's departmental budget in partial remuneration for the protected time, with further financial arrangements left to the department and the individual fellow.

Non-BIDMC HMS faculty who are accepted will not receive a stipend from BIDMC but should instead have a commitment of protected time by the sponsoring Harvard-affiliated institution.

### **Selection process**

The selection committee is composed of both HMS and BIDMC educational leadership. There are two rounds; only a subset of applicants will be asked to interview with members of the committee. Selection criteria include:

- A track record of accomplishment in medical education and a current venue for teaching at HMS (e.g., medical students, residents, fellows)
- Current educational leadership and academic potential as a scholar
- A clear rationale for how the Fellowship will help achieve one's professional goals
- A well-articulated, feasible project proposal of broad-based value to the community of medical educators

In choosing the Fellowship class, attention is paid to group balance, specialty, and diversity. Applicants in major program leadership positions will receive special consideration.

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<http://www.bidmc.org/rabkinfellowship>

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**INSTRUCTIONS**

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The following 4 application documents should be sent in a single email to the contact below:

1. The application coversheet
2. A personal statement describing your interest in medical education and outlining what you hope to gain from the Fellowship
3. A 1-2 page description of a project you wish to pursue during the Fellowship year, including the following elements:
  - Rationale
  - Statement of purpose
  - Description of the intervention and/or research methodology
  - Potential evaluation strategies (if applicable)
4. An HMS-formatted Curriculum Vitae

In addition, we require a letter of recommendation and support from your Department Chair or Division Chief sent separately before the deadline. This document must include:

- An unambiguous statement of commitment to provide 20% FTE protected time away from clinical and other administrative duties during the Fellowship year, particularly at the time of the sessions (either Tuesday or Thursday mornings).
- An acknowledgement that the \$25,000 stipend is only partial remuneration for the 20% protected time plus a description of the financial arrangement, if any, to defray the salary gap that will result.

**Completed applications are due by Friday, February 17, 2023 at 5PM, including the letter of support.** Rabkin Fellowship awards will be announced in March 2023.

**CONTACT:** Kelly Anastasio, Shapiro Institute for Education and Research at HMS and BIDMC, email: [kanasta2@bidmc.harvard.edu](mailto:kanasta2@bidmc.harvard.edu); phone: 617-667-0900; fax: 617-667-9122

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**RABKIN FELLOWSHIP IN MEDICAL EDUCATION AY2023-2024  
APPLICATION COVER SHEET**

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|---|----------------------------|
| Last name:  | First name:                |
| Post-graduate degree(s):  | HMS academic rank:         |
| HMS-affiliated institution:   | Department/Division:       |
| Cell phone #:   | Email address:             |
| Name of Department/Division Chair/Chief who attests to 20% protected time during AY23-24:                             | Chair/Chief email address: |
| Names and email addresses of 2 HMS faculty who may be contacted as potential references (e.g., peers, Rabkin alumni): |                            |
| Title of proposed project:  |                            |

**Please answer the following questions.**

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| Have you applied for the Rabkin Fellowship before? If so, what year(s)?                                     |
| Are you applying to another medical education fellowship or similar program this year? If so, which one(s)? |